Teacher Recommendation-Student Information Sheet

Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Teacher: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_

Students: A teacher recommendation reveals things about you to colleges and scholarships committees that grades and test scores don’t. To receive a quality teacher recommendation provide candid and thorough information about yourself. Please complete the following. Select a teacher who you feel can best speak on your behalf. Be courteous and appreciative. Allow 2-3 weeks for your letter to be completed. Provide all the necessary details about where it needs to be sent or how and when you will pick up your letter. Provide a stamp addressed envelope if necessary.

What are most distinguishable and/or admirable qualities, as a student?

1) 2)

3) 4)

Describe how your work in the recommendation writer’s class/activity exemplifies your qualities, and cite example(s) of your work (a major paper, speech, or project) best represent you as a student.

What are your hopes and dreams for college and beyond? Consider what you plan to study, your career goals and your broader goals:

Provide a list of the schools you are applying to and briefly why you’ve chosen these schools:

1) 2)

3) 4)

5) 6)

Any additional information you want to share with the writer: